



Fraternal Order of Police, Lodge 17
Barbara Galvin 904-247-4724
Kathy Karr Garcia 904-249-2299

RENTAL CONTRACT

Reservation Date: _____ FOP/FOPA Member: Yes No

Name: _____

Street Address: _____

City/State/ZIP: _____

Cell: _____ Work: _____ Home: _____

Date/Time In: _____ Date/Time Out: _____

Event Type: _____

Reservation Deposit: \$300.00 * (Holds Reservation Date) Date Paid: _____

Rental Fee: _____ (Balance Due 30 Days Before Event)
Due by: _____

Tax 7%: _____

Total: _____ Date Paid: _____

* No reservation deposit will be refunded if lessee cancels 30 days or less before the reservation date. Cancellation prior to 60 days before reservation date will result in a \$150.00 loss of the security deposit. The FOP will work with lessee on rescheduling events, open dates permitting.

Lessee's initials to cancellation policy. _____

LESSEE AGREES TO:

1. Obey all local and state laws while using the facility and property.
2. Obey posted rules of the FOP Lodge
3. Pay for any damages within 15 days of request for payment
4. Limit noise level of music to that permitted by city ordinance.
5. Obtain a city permit for all outside amplified music.
6. Not make any outside fire pits or any type of outside fires.
7. Refrain from attaching anything to the walls, ceilings or furniture with nails, tacks, staples, or tape. (Use easy-to-remove 3M Command products)
8. Not move tables or use chairs outside the building.
9. Not move picnic tables off the porch.
10. Remove all belongs before 12:00 on the day following your event.
11. Park all vehicles inside FOP property. Under no circumstances will guests park outside of the gate.
12. NOT BLOCK entrance/exit doors. (Fire Hazard)
13. Unlock all front & rear doors during events. (Fire Safety)
14. Provide trash can liners.
15. Put all trash in trash dumpster.
16. Leave no trash bags on the front, rear and side porches.
17. Secure all doors before leaving.
18. Set the alarm system prior to exiting the building
19. Hold harmless FOP Lodge #17, it's officers, employees, agents and representatives from liability in any way for any damages caused by personal injury or death to any person or to any personal property of user or to any person while on the premises; indemnify defend and hold the FOP Lodge #17 harmless from and against all claims, demands, suits and judgements; including without limitations all costs against asserted by the user or any other person for loss damage or injury to any person, property or estate caused by accident or otherwise accruing by reason of occupancy and the use of the premises.

Lessee or Representative of Lessee

Date

Note: For driving directions: In YouTube search for - FOP17 Driving Directions